



**Education  
Partnership  
Trust**

Creating outstanding schools  
which transform learning, lives  
and communities

# CAREERS PROVIDER ACCESS STATEMENT

**Document Control**

|  |                          |
|--|--------------------------|
| <b>This document has been approved for operation within:</b> | All Trust Establishments |
| <b>Date effective from</b>                                   | February 2023            |
| <b>Date next review due by</b>                               | February 2024            |
| <b>Review period</b>   | Annually                 |

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## 1.0 AIMS

**1.1** This policy statement aims to set out our school's arrangements for managing the access of education and training providers to pupils for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2.0 STATUTORY REQUIREMENTS

**2.1** Schools are required to ensure that there is an opportunity for a range of education and training providers to access pupils in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

**2.2** Schools must provide a minimum of 6 encounters with technical education or training providers to all pupils in years 8 to 13 (see more detail in section 2.6 below).

**2.3** Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these pupils.

**2.4** This is outlined in section 42B of the [Education Act 1997](#), the [Skills and Post-16 Act 2022](#) and on page 43 of guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#).

**2.5** This policy shows how our school complies with these requirements.

### **2.6 The 6 encounters schools must offer to all pupils in years 8 to 13:**

All pupils must attend.

- Encounters can take place any time during year 8, and between 1 September and 28 February during year 9.
- 2 encounters for pupils during the 'second key phase' (year 10 or 11)

All pupils must attend

- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11..
- These encounters must happen for a reasonable period of time during the standard school day. Schools can continue to provide complementary experiences, but encounters outside of school hours won't count towards these requirements.
- Schools must ask each provider to provide the following information as a minimum:
  - Information about the provider and the approved qualifications or apprenticeships they offer
  - Information about what careers those qualifications and apprenticeships can lead to
  - What learning or training with the provider is like
  - Answers to any questions from pupils

At Eden School we offer meaningful careers experiences for all of our Year groups from KS2-Yr 11. Whilst we welcome a variety of providers every year we also plan to visit and interact with our local training providers and colleges to meet the Individual needs of our pupils.

## **2.7 Meaningful provider encounters**

Our school is committed to providing meaningful encounters to all pupils.

1 encounter is defined as 1 meeting/session between pupils and 1 provider.

At Eden School we implement a progressive programme that broadens horizons, and scaffolds development of the knowledge and understanding required for pupils to identify their best next steps.

We begin this journey in KS2 and scaffold a wide variety of experiences/visits/tasters that enrich our curriculum and allow our pupils to start to understand the transition process and choices that enable them to make informed and appropriate next steps.

We will utilise meaningful live online engagement as an option at our school if it is considered it will best meet the SEMH needs of our pupils.

We have an annual LMI session from KS2 to introduce our pupils to the value of research and finding out about local and National trends. There is also a live link on our school website that they can access at any time.

Meaningful live online engagement is also an option at our school and is considered when it will best meet the SEMH needs of our pupils.

### 3.0 PUPIL ENTITLEMENT

All pupils in years 8 to 13 at Eden School are entitled to:

Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point.

Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, careers days in school, local apprenticeships events, local careers and job fairs, taster days, workplace visits and experiences and assemblies.

Understand how to make applications for the full range of academic and technical courses.

### 4.0 MANAGEMENT OF PROVIDER ACCESS REQUESTS

#### 4.1 Procedure

Outline the procedures that providers must follow when requesting access to pupils.  
Include the following contact details:

A provider wishing to request access should contact Emma Frith, Careers Lead.

Telephone: 01254 790241

Email: [emma.frith@edenschool.org.uk](mailto:emma.frith@edenschool.org.uk)

#### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

|     | Autumn Term                            | Spring Term   | Summer Term     |
|-----|--|---|-----------------|
| KS2 | Pizza Express<br>Cooking<br>Experience | Careers Day in School<br>(employer encounters)<br><br>PGL - Visit | Employer visits |

|         |  |   |   |
|---------|--|---|---|
| Year 7  | Dairy Farm Visit - Food Tech<br><br>PGL Trip - PE  | Careers Day in School (employer encounters)<br><br>PGL - Visit  | Employer Visits   |
| Year 8  | HS2 Rail Link<br>STEM Day<br><br>St Edward's Church visit.   | Careers Day in School (employer encounters)<br><br>Eureka Museum Visit<br><br>Careers Assemblies<br><br>PGL - Visit   | Technical/vocational tasters at local college/s, training providers<br><br><br>Warburtons Experience - Food Technology Visit  |
| Year 9  | Initial meetings with careers adviser<br><br>Aldi Visit - Food Tech<br><br>H&S Guest Speaker - Construction  | KS4 options event – Y college and Z apprenticeship provider attending to give presentations to pupils<br><br>Careers Day in School (employer encounters x 8)<br><br>Careers Assemblies<br><br>Builders merchant visit - Construction<br><br>Sushi Chef Experience - Food Technology | <i>No encounters – legislation requires encounters to take place by 28 February if in year 9.</i><br><br>Construction Site Visit - VOC  |
| Year 10 | Blackburn is Hiring - BWD Careers Fair<br><br>Myerscough College Visit<br><br>Work experience preparation sessions<br><br>H&S Guest Speaker - Construction | Careers Day in School (employer encounters)<br><br>ASK Apprenticeship Service presentation.<br><br>Careers Assemblies<br><br>Local MP presentation<br><br>Builders merchant visit - Construction<br><br>Kaspas Desserts Visit - Cooking and Nutrition                               | Technical/vocational tasters at local college/s, training providers<br><br><br>Printmaking Workshop - Art and Design<br><br>Construction Site Visit - VOC<br><br>Taylor Wimpey Presentation<br><br>Art Gallery Visit - BTEC Art<br><br>Manchester Gallery Visit |

|         |  |  |  |
|---------|--|--|--|
|         | BTEC Art and Design - Pottery Studio Experience  | Accrington and Rossendale College Visit  |  |
| Year 11 | <p>Blackburn is Hiring - BwD Careers Fair</p> <p>Post 16 provider open evenings.</p> <p>Meetings with careers adviser</p> <p>Post 16 applications</p> <p>North West Apprenticeship Fair</p> <p>H&amp;S Guest Speaker - Construction</p> <p>Annual Reviews with LA for EHCP to be reviewed.</p> | <p>Post-16 interviews</p> <p>Careers Assemblies</p> <p>Careers Fair - Blackburn Youth Zone</p> <p>Post 16 applications</p> <p>ASK Apprenticeship Service presentation.</p> <p>Local MP presentation.</p> <p>Builders merchant visit - Construction</p> <p>Kaspas Desserts Visit - Cooking and Nutrition</p> <p>Accrington and Rossendale College Visit</p> | <p><i>No encounters – legislation requires encounters to take place by 28 February if in year 11</i></p> <p>Confirmation of post-16 education and training destinations for all pupils</p> <p>Printmaking Workshop - Art and Design</p> <p>Construction Site Visit - VOC</p> <p>Taylor Wimpey Presentation</p> <p>Art Gallery Visit - BTEC</p> |

Please speak to our [Emma Frith / Careers Lead] to identify the most suitable opportunity for you.

These events will run in line with any measures related to public health incidents, including COVID-19.



#### **4.3 Granting and refusing access**

We are flexible in arranging provider access.

Please request dates at least 6 weeks prior to the visit to allow suitable preparation time and scheduling within our timetable.

#### **4.4 Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

Please carry photographic ID and a copy of your DBS certificate to gain access to the school along with your pre-arranged booking details.

#### **4.5 Premises and facilities**

At Eden school most presentations will occur in our ICT department.

Providers will have access to PC's and interactive whiteboard facilities will be available to enable providers to access pupils.

Please contact the Careers Lead for specific requests and efforts will be made to accommodate these where possible.

Providers are welcome to leave prospectuses or other material for pupils to read.

#### **5.0 PREVIOUS PROVIDERS**

In previous years we have invited the following providers from the local area to speak to our pupils:

Blackburn College

Burnley College

Accrington and Rossendale College

North Lancs Training Group

Princes Trust

Myerscough College

Blackburn Rovers Sports College

## **6.0 PUPIL DESTINATIONS**

Last year, our year 11 pupils moved to a range of providers in the local area after school:

- In 2023:
- 7 leavers went into EET
- 4 leavers were NEET

## **7.0 COMPLAINTS**

Any complaints related to provider access can be raised by contacting the school directly

(<https://www.edenschool.org.uk/wp-content/uploads/Complaints-Policy-Mar-23-Mar-24.pdf>)

or with with The Careers & Enterprise Company [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

## **8.0 LINKS TO OTHER POLICIES**

Safeguarding/child protection policy

<https://www.edenschool.org.uk/wp-content/uploads/EDEN-Safeguarding-Policy-July-2023.pdf>

Careers guidance policy

<https://www.edenschool.org.uk/wp-content/uploads/Careers-Policy-June-2023-335.pdf>

Complaints policy

<https://www.edenschool.org.uk/wp-content/uploads/Complaints-Policy-Mar-23-Mar-24.pdf>

## **9.0 MONITORING ARRANGEMENTS**

**9.1** The school's arrangements for managing the access of education and training providers to pupils are monitored by the Headteacher.

**9.2** This policy will be reviewed by Jen Ahworth the Headteacher annually.

**9.3** At every review, the policy will be approved by the Governing Board.

