

RB/AC

9 January, 2017

Dear Parent/Carer

Severe Weather Procedures

As you may be aware the weather forecast has predicated snow over the next few days, therefore this letter is to inform you of the procedures that we will take should there be the need for any action by the school due to extreme weather or other emergency conditions.

Any decision to close the school as a result of severe weather will be taken in light of local conditions and possible risks, where possible advanced warning will be given. Obviously parents need to make their own judgements about pupils coming to school having taken into account their local conditions, but, rest assured, we will do all that we can to ensure that the school remains open. On the morning of the severe weather we will make one of the following decisions by 7.30am.

- Open as usual including transport
- Open but a delayed start time and the possibility of limited transport, details of which will be placed on our website, conveyed to local radio stations and calls from school.
- Closed to pupils
- Closed to pupils and staff

Details of any of the above will be on our website www.edenschool.org.uk as well as on the local radio stations including Radio Lancashire, 2BR and Smooth FM. You can also contact school on 01254 790241.

I thank you for your continued co-operation in this matter.

Yours sincerely

Rob Brocklebank
Head of School