

## Privacy Notice - Coronavirus

### Purpose

This privacy notice is to supplement all the information we currently make available about how we process your personal data. Its aim is to explain how our organisation may seek to collect and hold information about you in relation to the unprecedented challenges we are all facing during the Coronavirus pandemic (COVID-19).

We are committed to protecting your personal data and ensuring that it is processed fairly and lawfully. Information you provide to us will be processed in accordance with the General Data Protection Regulation (GDPR), the Data Protection Act 2018 (DPA 2018) and subsequent legislation.

In response to the outbreak of Coronavirus, we may seek to collect, process and share the personal data of our staff, their dependents, pupils and the general public, in ways which go above and beyond normal practice. This is in order to ensure their safety and wellbeing.

Such information will be limited to what is legal, proportionate and necessary, taking into account the latest guidance issued by the Government and health professionals, in order to provide the necessary support to those most vulnerable and in need and also to manage and contain the virus.

A lot of what we will do with your personal data will be covered by existing powers under current laws. You can find out more about how we process your information at [INSERT LINK TO CURRENT EPT PRIVACY POLICY AND NOTICES](#)

### Legal Basis.

The legal basis for data processing we are relying on comes from Article 6 of the General Data Protection Regulations (GDPR). The following sections apply;

- Article 6(1)(c) Legal Obligation - Processing is necessary for compliance with a legal obligation to which the controller is subject;
- Article 6(1)(d) Vital interest - the processing is necessary to protect someone's life;
- Article 6(1)(e) Public task -the processing is necessary to perform a task in the public interest or for official functions, and the task or function has a clear basis in law.

Special category data:

- processing is necessary for the purposes of carrying out the obligations and exercising specific rights of the controller or of the data subject in the field of employment and social security and social protection law in so far as it is authorised by Union or Member State law or a collective agreement pursuant to Member State law providing for appropriate safeguards for the fundamental rights and the interests of the data subject (Article 9(2)(b) GDPR)

- processing is necessary to protect the vital interests of the data subject or of another natural person where the data subject is physically or legally incapable of giving consent (Article 9(2)(c) GDPR)

### **Sharing Information.**

It may be necessary on occasion to share information with one or more of the agencies listed below:

- Local Council(s)
- Emergency Services
- NHS agencies
- Health providers
- Utility companies
- Voluntary organisations

### **Retention.**

We will hold your information in line with our retention policy. Please contact **INSERT CONTACT EMAIL ADDRESS** for further information.